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Erasmus+

STRATEGIC PARTNERSHIP KA2- SCHOOL TO SCHOOL
“EUROPE FOR INCLUSION

Report on the **SECOND** Transnational Project Meeting activity in Italy
20th – 25th May 2017

Date: 20th – 25th May 2017 (included travelling days)

Place: : Istituto Comprensivo San Donato – Sassari – Sardinia - Italy

Time: 24th May 2017; 17:00 – 19:00 Projectual meeting: Final evaluation of the project. Conclusions

PARTICIPANTS:

Participating partners:

France: Blanc Frédéric, Felber Philippe, Martin Laurence, Mortagne Thomas, Trias Sylvain

Latvia: Bogdanova Sanita Grieze, Bremze Didzis, Dimsone Katrina, Rudzīte Evija

Lithuania: Bartuseviciene Janina, Bisikirskiene Neringa, Bubniene Ramute, Grigaliuniene Laimute, Jusiene Audrone, Kandrotiene Roma, Mazuroniene Dalia, Mekionyte Vilma, Zujiene Neringa

Poland: Mrosek Beata, Mrosek Leszek, Szymczak Teresa, Donke Lucyna, Prajs Lucyna, Orzalkiewicz Katarzyna, Kasperska Monika, Chalupka Karolina, Jozwiak Tomasz, Lajtke Katarzyna, Gindera Renata, Cegielska Romana

Portugal: Cabrita Paula, Franco Anabela, Namora Maria Filomena, Pires Nuno, Rocha Armando

Romania: Barcan Alina Elena, Blaga Bogdana Valeria, Chitu Diana Elena, Dogariu Florinela Claudia , Lupu Marinei Monalisa Violeta

Turkey: Ceylan Yakup, Halat Mehmet Emin, Kekec Seyma, Turkmen Zeynep

From the Ministry of National Education in Ankara

1. Gultekin Gulderen – Chairwoman of the projects and Research Development Department
2. Kanbay Battal – Deputy Chairman of the special and Inclusive Education Department
3. Savas Yildiz – Assistant specialist of National Education
4. Turk Ercan – General Director of Secondary Education

Minute taker: Patrizia Mercuri

Objectives of the meeting:

- Overview of what done so far
- Up to dating the project website
- Final evaluation of the project
- Organizing seminar to disseminate the experience to be held in Sassari in Collaboration with the Regional Scholastic Board from Sardinia

TYPE	ACTIONS TO CARRY OUT WHAT	DEADLINE WHEN	AIM WHY	RESPONSIBLE CONTRIBUTORS WHO	UPDATED SITUATION
A1	Reading the "Index for Inclusion" by Booth and Ainscow, 2000	September 2014	Knowledge of the scientific framework	All partners	DONE
A2	Elaborating a grid to collect comparative information on the school system strategies for children with special needs in the countries involved	September 2014	A shared grid	All partners	DONE
A3	Enrolling to Etwinning	September 2014	Etwinning enrollment	All partners	DONE IN FEBRUARY 2015
A4	Setting up a multidisciplinary project teacher-team (Scientific Committee) and designate a leader for each country	October 2014	Group of work	All partners	DONE
A5	Elaborating the Annual Assessment Manual , Annual Quality Manual and trainees' journal	October/November 2014	Manual for the self-evaluation	Italy	DONE
A6	Report about the progress of the work carried out to send to the coordinating school	November 2014	Report on what done so far	All countries	DONE
A6	Feedback from the coordinator on the reports received	November 2014	Report and evaluation on what done so far	Italy	DONE
A6	Sharing results on coordinator report to staff, students and families with regular meeting or publishing the report on the school web sites or on the project web site.	November 2014	Communication	All countries	DONE
C1	<p>Learning, teaching, training activity: Italy Aims: getting to know each other, creating a sense of ownership and starting a positive team building process, ensuring a common level of information and understanding of the project, revising work plan and making agreement on location of tasks and responsibilities, informing participants about contractual and financial regulations, over viewing of the project, introducing the project evaluation and dissemination strategy. Discussing about the comparative information on school systems arrangements as regards children with special educative needs. Overview of what done so far and what to do till the following meeting: elaboration of tools for the self-analysis of inclusion quality in our schools:</p> <ul style="list-style-type: none"> Defining the objectives of the analysis and how to integrate them into the school planning Defining the work methodology How to create the project web site <p>Five days training course: didactic methods for teaching children with dyslexia, preparing a lesson and testing it in the classes Presentation of the project to school community</p>	<p>December 2014</p> <p>WE HAD TO PUT OFF THE VISIT BECAUSE NO COUNTRIES HAD RECEIVED ANY FINANCIAL SUPPORT YET.</p>	<p>Shared decisions on how to carry out the project</p> <p>Procedure to follow divided into clear steps</p> <p>Five days training, learning and teaching course</p>	<p>Italy</p> <p>All the partner countries</p>	<p>DONE</p> <p>12th - 16th January 2015</p>
A7	Choosing the logo of the project	January 2015	Logo of the project	All countries	DONE FEBRUARY 2015
A8	Creating the project website	January 2015	Project website	Turkey	DONE FEBRUARY 2015
A9	Elaboration of tools for the self-analysis of inclusion quality in our schools: -defining a group for the internal analysis - elaborating questionnaires to give out anonymously thanks to an exchange of proposal in Etwinning platform	January 2015	Questionnaires for the self-inclusion analysis	All countries	DONE FEBRUARY 2015
A9	Giving out questionnaires	February/ March 2015	Analyzing the grade of inclusion in our schools	All countries	DONE
A9	Collecting data	February/March 2015	Analyzing the grade of inclusion in our schools	All countries	DONE

A9	Identifying needs	March/April 2015	Identifying the weak points of our structure	All countries	DONE
A9	Analyzing the possible causes of needs	April 2015	Collecting data for the following phase	All countries	DONE
A9	Communicating the results and defining the priorities in objectives to the coordinating school	At the end of April 2015	Disseminate communication	All countries	DONE
A10	Comparative information on school systems as regards children with special needs Booklet	March 2015	Booklet which will be used to make up the intellectual final output	Italy	DONE
A10	Report about the progress of the work carried out to send to the coordinating school	End of March 2015	Report on what done so far	All countries	DONE
A10	Feedback from the coordinator on the reports received	End of March 2015	Report and evaluation on what done so far	Italy	DONE
A10	Sharing results on coordinator report to staff, students and families with regular meeting or publishing the report on the school web sites or on the project web site.	End of March 2015	Developing Communication	All countries	DONE
M1	First transnational meeting: Romania Sharing opinions on the information on school systems arrangements booklet on children with special educative needs prepared by Italy Overview of what done so far and what to do till the following meeting: <ul style="list-style-type: none"> Sharing the results of the questionnaires in the different countries Find a way for collecting them into a booklet Up to dating the project web site 	March 2015 16 th - 18 th March 2015	Shared decisions on how to carry out the project Procedure to follow divided into clear steps	Romania All countries	DONE
A11	Collecting questionnaires for analyzing the initial level of inclusion for all the actors involved and the results achieved in the different countries involved	April/May 2015	Booklet which will be used to make up the intellectual final output	Poland	DONE
A12	Report about the progress of the work carried out to send to the coordinating school	May 2015	Report on what done so far	All countries	DONE
A12	Feedback from the coordinator on the reports received	May 2015	Report and evaluation on what done so far	Italy	DONE
A12	Sharing results on coordinator report to staff, students and families with regular meeting or publishing the report on the school web sites or on the project web site.	May 2015	Communication	All countries	DONE
A12	Assessment and evaluation: filling in the first year evaluation manual	August 2015	Annual assessment	All countries. Italy will provide feedback	DONE
C2	Second Learning, teaching and training activity: Poland Overview of what done so far and what to do till the following meeting: <ul style="list-style-type: none"> Sharing opinions on booklet realized by the Polish team Discussing on the results obtained Up to dating the project web site Defining the framework and the items to insert in the Annual Inclusive Plan thanks to an Exchange of proposal in Etwinning platform Five days learning, teaching and training course: didactic methods for developing children's memory and attention in mixed-up abilities classes, preparing a lesson and testing it in the classes	25 th - 29 th May 2015	Annual Inclusive Plan framework Five days learning, teaching and training	Poland All countries	DONE
A13	Creating the shape of an inclusive school; processes and actions for inclusion, from need analysis to multilevel planning and evaluation of process. <ul style="list-style-type: none"> Annual Inclusion Plan. Organizative and management 	September 2015	Elaboration of the AIP	All countries	PUT IT OFF TO DECEMBER 2015 DONE

	aspects for incrementing inclusivity in our school				
A14	<ul style="list-style-type: none"> Activation of the plan 	October 2015		All countries	PUT IT OFF TO JANUARY 2016 DONE
C3	<ul style="list-style-type: none"> Third Learning, teaching and Training activity: France Jean Jaures College Five days learning, teaching and training course: didactic methods for teaching foreign children, preparing a lesson and testing it in the classes <p>Overview of what done so far and what to do till the following meeting:</p> <ul style="list-style-type: none"> Sharing opinions on results on AIP Discussing on the results obtained Up to dating the project web site 	6 th - 12 th December 2015	Five days learning, teaching and training	France All countries	DONE
A15	<ul style="list-style-type: none"> AIP BOOKLET 	November 2015	Collecting the different AIP in a booklet	Portugal	PUT IT OFF JANUARY 2016 DONE
A16	Report about the progress of the work carried out to send to the coordinating school	December 2015	Report on what done so far	All countries	DONE
A16	Feedback from the coordinator on the reports received	December 2015	Report and evaluation on what done so far	Italy	DONE
A16	Sharing results on coordinator report to staff, students and families with regular meeting or publishing the report on the school web sites or on the project web site.	December 2015	Communication	All countries	DONE
A17	<ul style="list-style-type: none"> Creating the shape of an inclusive school; processes and actions for inclusion, from need analysis to multilevel planning and evaluation of process. Personalized Didactic Plan: tool of educative and didactic planning which is elaborated for guaranteeing learning in the respect of the different children's need. 	January 2016	France and Portugal will send the translation of their own PDP to Italy within February. Italy will organize one PDP from the proposal received and send the product to the other Countries. A discussion will follow and in the end one model will be produced		PUT IT OFF TO March 2016 DONE
A18	PDP booklet	March 2016		Turkey	DONE
A19	Report about the progress of the work carried out to send to the coordinating school	March 2016	Report on what done so far	All countries	DONE
A20	Feedback from the coordinator on the reports received	March 2016	Report and evaluation on what done so far	Italy	DONE
A21	Sharing results on coordinator report to staff, students and families with regular meeting or publishing the report on the school web sites or on the project web site.	March 2016	Communication	All countries	DONE
A22	Studying DIU grids in all schools of the partnership and discuss about it	April 2016	Sharing and discussing about didactic topics	All countries	DONE
C4	<p>Fourth Learning, teaching and Training activity: Portugal</p> <ul style="list-style-type: none"> Five days learning, teaching and training course: visual language for children with very special needs, preparing a lesson and testing it in the classes <p>Overview of what done so far and what to do till the following meeting:</p> <ul style="list-style-type: none"> Sharing opinions on PDP booklet realized by the Turkish team Discussing on the results 	2nd – 6th May 2016	Five days learning, teaching and training	Portugal All countries	DONE

	<ul style="list-style-type: none"> obtained Up to dating the project web site Defining the framework and the items to insert in the Didactic Inclusive Unit Grid 				
A23	Assessment and evaluation: filling in the second year evaluation manual	May 2016	Annual assessment	All countries. Italy will provide feedback	DONE
A24	Planning activities, organizing learning environment, experimenting methodological approaches toward a model of an inclusive lesson : operative steps and concrete examples	September/October/November 2016		All countries	DONE
C5	<p>Fifth Learning, teaching and Training activity: Lithuania</p> <ul style="list-style-type: none"> Five days learning, teaching and training course: didactic methods for teaching children with serious mood illnesses <p>Overview of what done so far and what to do till the following meeting:</p> <ul style="list-style-type: none"> Discussing about inclusive lessons prepared. How much inclusive are they? Discussing on the results obtained Up to dating the project web site 	November 2016	Five days learning, teaching and training	Lithuania	DONE
O1	Working at the final product	January – February 2017	<p>Each country has to prepare recommendations according to the model and the topic given. France is going to prepare the structure of the document before Christmas</p> <p>Romania and Turkey have to elaborate didactic proposals to be tried out before the meeting in Latvia</p>	<p>Italy, Poland, France Portugal, Lithuania, Latvia</p> <p>Romania, Turkey</p>	DONE
C6	<p>Sixth Learning, teaching and Training activity: Latvia</p> <ul style="list-style-type: none"> Five days learning, teaching and training course: didactic methods for teaching in classes where children with different problems leading to bad behaviour are present. <p>Overview of what done so far and what to do till the following meeting:</p> <ul style="list-style-type: none"> Discussing about inclusive lessons and the recommendations we are elaborating Up to dating the project web site 	<p>March 2017</p> <p>20th – 24th March 2017</p>	Five days learning, teaching and training	Latvia	DONE
O1	<p>Working at the final product</p> <p>Assessment and evaluation: filling in the third year evaluation manual</p>	<p>March, April, May 2017</p> <p>Within 15th April Sending Recommendations to France</p> <p>Within 30th April filling in the Quality Manual</p>	Collecting products and producing the three year assessment booklet	All countries	DONE
M3	<p>Second transnational meeting: Romania</p> <p>Sharing opinions on the information</p> <p>Overview of what done so far and what to do till the following meeting:</p> <ul style="list-style-type: none"> Up to dating the project web site Organizing the dissemination event Final Evaluation 	<p>May 2017</p> <p>20th – 25th May 2017</p>	<p>Shared decisions on how to conclude the project</p> <p>Dissemination activity</p>	Italy	DONE

	<ul style="list-style-type: none">• Talking about the final assessment to end to our NA				
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The Italian coordinator
Dott.ssa Patrizia Mercuri