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STRATEGIC PARTNERSHIP KA2- SCHOOL TO SCHOOL "EUROPE FOR INCLUSION"

Report on Things to do before the THIRD Learning, teaching, training activity in FRANCE

This document is used to definitely decide activities to be carried out till the fourth Learning, teaching, training activity, which will be held from 7th to 11 December 2015- in Cenon – France

Date: 25th, 26th, 27th March 2015

Place: Szkola Podstawowa nr. 7 im, Wojska Polskiego, Leszno, Poland

Time: 14:30 – 16:30 on Monday 25th ; 10:30-12.00/15:00-16:45 on Tuesday 26th; 10:30-12:00/14:00-16:30 on Wednesday 27th

Participants:

Italy : Patrizia Mercuri, Maria Giuliana Ballicu, Franca Enna, Maria Elisa Lai, Demuru Maria Renata

France: Sylvain Trias Abdel Salas, Emilie Latherrade Laurence Martin,

Latvia : Linda Vītiņa, Didzis Bremze, Katrīna Dimsons, Agnese Klāve

Lithuania : Janina Bartuseviciene, Danute Bajoriene, Ausra Gvildaite, Neringa Bisikirskiene, Eveline Tiscenkiene

Portugal: Maria Filomena Namora, Isabel Cardoso, Maria Eugénia Carrico, Maria Manuel Esteves, Maria De Graca Corte-Real

Romania: Diana Elena Chitu, Alina-Elena Barcan, Daniela Petrut, Codrut Filip Iona Macovei, Vasile Daniel Miron Anastasiu

Turkey: Yakup Ceylan, Mehmet Emin Halat, Hikmet Kuzu, Ali Karabulut, Askeri Gun

Poland: Beata Mrosek, Karolina Krzysztozek, Karolina Chalupka, Lucyna Donke, Leszek Mrosek, Monika Grzeskowiak, Tomasz Józwiak, Lucyna Prajs, Ewa Jagodzik, Hanna Kowalska, Monika Kasperska, Malgorzata Drozda Szajek, Edyta Mackowiak, Lilianna Karolczak, Katarzyna Orzalkiewicz, Teresa Szymczak, Kamilla Nowaczyk, Joanna Lajtke, Beata Halat

Minute taker: Patrizia Mercuri

Objectives of the meeting:

- Participants' presentation
- Agenda presentation

Sharing opinions about the questionnaires on How Inclusive our schools are (QUADIS questionnaires) Overview of what done so far and what to do till the following meeting:

- Sharing the results of the questionnaires in the different countries
- Thinking about the elaboration of an Inclusive Annual Plan in our schools.
- Up to dating the project web site

According to the work programme established in the project, these are the things we have to carry out before the third Learning, teaching, training activity, which will be held from 7th to 11th December 2015 in Cenon – France

TYP E	ACTIONS TO CARRY OUT WHAT	DEADLINE WHEN	AIM WHY	RESPONSIBLE CONTRIBUTORS WHO	UPDATED SITUATION
A1	Reading the "Index for Inclusion" by Booth and Ainscow, 2000	September 2014	Knowledge of the scientific framework	All partners	DONE
A2	Elaborating a grid to collect comparative information on the school system strategies for children with special needs in the countries involved	September 2014	A shared grid	All partners	DONE
A3	Enrolling to Etwinning	September 2014	Etwinning	All partners	DONE IN



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			enrollment		FEBRUARY 2015
A4	Setting up a multidisciplinary project teacher-team (Scientific Committee) and designate a leader for each country	October 2014	Group of work	All partners	DONE
A5	Elaborating the Annual Assessment Manual , Annual Quality Manual and trainees' journal	October/November 2014	Manual for the self-evaluation	Italy	DONE
A6	Report about the progress of the work carried out to send to the coordinating school	November 2014	Report on what done so far	All countries	DONE
A6	Feedback from the coordinator on the reports received	November 2014	Report and evaluation on what done so far	Italy	DONE
A6	Sharing results on coordinator report to staff, students and families with regular meeting or publishing the report on the school web sites or on the project web site.	November 2014	Communication	All countries	DONE
C1	<p>Learning, teaching, training activity: Italy</p> <p>Aims: getting to know each other, creating a sense of ownership and starting a positive team building process, ensuring a common level of information and understanding of the project, revising work plan and making agreement on location of tasks and responsibilities, informing participants about contractual and financial regulations, over viewing of the project, introducing the project evaluation and dissemination strategy.</p> <p>Discussing about the comparative information on school systems arrangements as regards children with special educative needs.</p> <p>Overview of what done so far and what to do till the following meeting: elaboration of tools for the self-analysis of inclusion quality in our schools:</p> <ul style="list-style-type: none"> - Defining the objectives of the analysis and how to integrate them into the school planning - Defining the work methodology - How to create the project web site <p>Five days training course: didactic methods for teaching children with dyslexia, preparing a lesson and testing it in the classes</p> <p>Presentation of the project to school community</p>	<p>December 2014</p> <p>WE HAD TO PUT OFF THE VISIT BECAUSE NO COUNTRIES HAD RECEIVED ANY FINANCIAL SUPPORT YET.</p>	<p>Shared decisions on how to carry out the project</p> <p>Procedure to follow divided into clear steps</p> <p>Five days training, learning and teaching course</p>	<p>Italy</p> <p>All the partner countries</p>	<p>DONE</p> <p>12th - 16th January 2015</p>



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A7	Choosing the logo of the project	January 2015	Logo of the project	All countries	DONE FEBRUARY 2015
A8	Creating the project website	January 2015	Project website	Turkey	DONE FEBRUARY 2015
A9	Elaboration of tools for the self-analysis of inclusion quality in our schools: -defining a group for the internal analysis - elaborating questionnaires to give out anonymously thanks to an exchange of proposal in Etwinning platform	January 2015	Questionnaires for the self-inclusion analysis	All countries	DONE FEBRUARY 2015
A9	Giving out questionnaires	February/ March 2015	Analyzing the grade of inclusion in our schools	All countries	DONE
A9	Collecting data	February/March 2015	Analyzing the grade of inclusion in our schools	All countries	DONE
A9	Identifying needs	March/April 2015	Identifying the weak points of our structure	All countries	DONE
A9	Analyzing the possible causes of needs	April 2015	Collecting data for the following phase	All countries	DONE
A9	Communicating the results and defining the priorities in objectives to the coordinating school	At the end of April 2015	Disseminate communication	All countries	DONE
A10	Comparative information on school systems as regards children with special needs Booklet	March 2015	Booklet which will be used to make up the intellectual final output	Italy	DONE
A10	Report about the progress of the work carried out to send to the coordinating school	End of March 2015	Report on what done so far	All countries	DONE
A10	Feedback from the coordinator on the reports received	End of March 2015	Report and evaluation on what done so far	Italy	DONE
A10	Sharing results on coordinator report to staff, students and families with regular meeting or publishing the report on the school web sites or on the project web site.	End of March 2015	Developing Communication	All countries	DONE
M1	First transnational meeting: Romania Sharing opinions on the information on school systems arrangements booklet on children with special educative needs prepared by Italy Overview of what done so far and what to do till the following meeting: - Sharing the results of the questionnaires in the different countries - Find a way for collecting them into a booklet	March 2015 16 th - 18 th March 2015	Shared decisions on how to carry out the project Procedure to follow divided into clear steps	Romania All countries	DONE



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	- Up to dating the project web site				
A11	Collecting questionnaires for analyzing the initial level of inclusion for all the actors involved and the results achieved in the different countries involved	April/May 2015	Booklet which will be used to make up the intellectual final output	Poland	DONE
A12	Report about the progress of the work carried out to send to the coordinating school	May 2015	Report on what done so far	All countries	DONE
A12	Feedback from the coordinator on the reports received	May 2015	Report and evaluation on what done so far	Italy	DONE
A12	Sharing results on coordinator report to staff, students and families with regular meeting or publishing the report on the school web sites or on the project web site.	May 2015	Communication	All countries	DONE
A12	Assessment and evaluation: filling in the first year evaluation manual	August 2015	Annual assessment	All countries. Italy will provide feedback	DONE
C2	<p>Second Learning, teaching and training activity: Poland</p> <p>Overview of what done so far and what to do till the following meeting:</p> <ul style="list-style-type: none"> - Sharing opinions on booklet realized by the Polish team - Discussing on the results obtained - Up to dating the project web site <p>Defining the framework and the items to insert in the Annual Inclusive Plan thanks to an Exchange of proposal in Etwinning platform</p> <p>Five days learning, teaching and training course: didactic methods for developing children's memory and attention in mixed-up abilities classes, preparing a lesson and testing it in the classes</p>	25 th - 29 th May 2015	<p>Annual Inclusive Plan framework</p> <p>Five days learning, teaching and training</p>	<p>Poland</p> <p>All countries</p>	DONE
A13	<p>Creating the shape of an inclusive school; processes and actions for inclusion, from need analysis to multilevel planning and evaluation of process.</p> <p>1. Annual Inclusion Plan. Organizational and management aspects for incrementing inclusivity in our school</p>	September 2015	Elaboration of the AIP	All countries	PUT IT OFF TO DECEMBER 2015
A14	2. Activation of the plan	October 2015		All countries	PUT IT OFF TO JANUARY 2016
C3	3. Third Learning, teaching and Training activity: France Jean	6 th - 12 th December 2015	Five days learning, teaching and	France	TO BE DONE



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	<p>Jaures College</p> <p>4. Five days learning, teaching and training course: didactic methods for teaching foreign children, preparing a lesson and testing it in the classes</p> <p>Overview of what done so far and what to do till the following meeting:</p> <p>5. Sharing opinions on results on AIP</p> <p>6. Discussing on the results obtained</p> <p>7. Up to dating the project web site</p>		training	All countries	
A15	8. AIP BOOKLET	November 2015	Collecting the different AIP in a booklet	Portugal	TO BE DONE
A16	Report about the progress of the work carried out to send to the coordinating school	December 2015	Report on what done so far	All countries	TO BE DONE
A16	Feedback from the coordinator on the reports received	December 2015	Report and evaluation on what done so far	Italy	TO BE DONE
A16	Sharing results on coordinator report to staff, students and families with regular meeting or publishing the report on the school web sites or on the project web site.	December 2015	Communication	All countries	TO BE DONE

The Italian Coordinator
Dott.ssa Patrizia Mercuri

LESZNO, 29TH May 2015